

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC-TBC 18 Dec 2023 GCC-TBC ENG-40-WPM BATCH-102
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	How many types of spams are there?	1	6	2	5	C
2	Volatile memory is always available even after power cut	TRUE	FALSE			B
3	_____ is impact printer	Ink Jet Printers	Dot Matrix Printers	Laser Printers	Plotters	B
4	In CD or DVD only one side is used to store the data.	TRUE	FALSE			A
5	1024 GB = 1 _____	MB	ZB	TB	YB	C
6	_____ is used to change the color of text	Color	Font Color	Change	Font	B
7	To apply center alignment to a paragraph we can press	Ctrl + E	Ctrl + S	Ctrl + C	Ctrl + C + A	A
8	_____ option is used converts text to columns	Change	Convert	Text to column	Data	C
9	_____ is used to connect two or more documents with each other	Connect	Hyperlink	Join	Attach	B
10	We can close the file from _____ menu	File	Home	Insert	View	A
11	We have to start with _____ Symbol to type any function in Cell.	=	*	?	!	A
12	1 D Row Based, 1 D Column Based, 2D Other are the types.	Data Table	Scenario Manager	Goal Seek	None of these	A
13	Sort and Filter Commands in Home Tab are also available in _____ Tab	Insert	Page Layout	Data	View	C
14	IF is a logical function	TRUE	FALSE			A
15	We can give _____ as argument for AND function in MS-Excel.	Cell Range	Row Heading	Column Heading	Text	A
16	Material consisting of text and numbers is best presented as	A table slide	A bullet slide	A title slide	All of these	A
17	To easily rearrange slides _____ view is used.	Normal	Slide Sorter	Notes Page	Reading View	B
18	_____ polygon can be created by using maximum _____ sides are required	200	100	50	150	B
19	In PageMaker CROP tool is used to crop objects.	TRUE	FALSE			A

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20	Screenshot available in _____	Insert	View	Format Tab	Data	A
21	_____ means contains some education information.	.com	.edu	.gov	.in	B
22	What is the name of language you used to write web pages?	Fortran	HTML	WordPad	Notepad	B
23	Forwarding Email is the same as replying to an Email message.	TRUE	FALSE			B
24	Is it possible to forward email, by clicking on compose button?	It is possible	It's not possible	Sometimes its possible	None of these	B
25	IP stands for _____	Indian Protocol	Internet Protocol	Indic Protocol	None of these	B